

Lincolnshire Practice Managers Development Group
Statement of Funds
Period Ended 31st October 2016



	12 months <u>2016</u>		12 months <u>2015</u>	
	£	£	£	£
Income:				
Conference Delegate Fees		21306.00		21035.00
Exhibitor Fees		19700.00		18250.00
Sundry Income		0.00		50.00
		<u>41006.00</u>		<u>39335.00</u>
 Expenditure:				
Venue Costs	15943.28		16420.20	
Audio Visual Costs	2142.00		1938.00	
Conference Speakers & Expenses	20067.13		17649.66	
Evening Entertainment	1135.50		650.00	
Operating Costs	1607.00		640.00	
Delegate Folders	834.60		390.60	
Competition Prizes	50.00		49.75	
Printing & Stationery	213.20		290.58	
Website Costs	0.00		0.00	
Sundry Expenses (Flowers JB/DB)	60.00		0.00	
		<u>42052.71</u>		<u>38028.79</u>
 Surplus/Deficit for Period		<u><u>-1046.71</u></u>		<u><u>1306.21</u></u>

Assets & Liabilities:

	£	£	£	£
Debtors	2616.00		50.00	
Bank Balance	<u>18561.51</u>		<u>21543.00</u>	
		21177.51		21593.00
 Less Creditors		2147.80		1516.58
		<u><u>19029.71</u></u>		<u><u>20076.42</u></u>

Represented By:

		£
Fund Reserve Brought Forward	20076.42	18770.21
Surplus/Deficit for Period	-1046.71	1306.21
Fund Reserve Carried Forward	<u><u>19029.71</u></u>	<u><u>20076.42</u></u>

Prepared By: Mrs Jo Kevan

Presented to Committee Members on :

26th November 2016

Approved on behalf of the Committee Members:
 Mr Ian Robinson

Date: 6/1/2017.

Lincolnshire Practice Managers Development Group
Financial Notes for Accounts Year Ended: 31st October 2016

1 Debtors:		£		Comments	
Sponsors x 4			2600.00	Office Friends rec'd. Emailed others to chase!	
Delegate - A Bath Wed Meal			<u>16.00</u>		
			<u>£2,616.00</u>		
2 Bank Account:					
Balance @ Barclays bank on 31.10.16	19518.01			cleared bank 17.11.16	
Less O/S Chq 187			<u>-956.50</u>		
			<u>£18,561.51</u>		
3 Creditors:		£		Comments	
Printing Costs - LMC			16.20		
Folders - Zifolios			834.60		
Conf Agenda - Solopress			197.00		
Speaker - R Conibere			500.00		
Speaker - F Wilson			<u>650.00</u>		
			<u>£2,197.80</u>		
4 Sponsors Fees		£		Comments	
Main Sponsor - Bluestream			2800.00		
26 sponsors @ £650			16900.00		
1 x FOC (Practice Index)			0.00		
			<u>£19,700.00</u>		
5 Delegate Fees		£	£	Comments	
2016 Delegate Fees (??80)			21306.00	No reconciliation done at present. Was it 80 in the end?	
			<u>£21,306.00</u>		
6 More detailed analysis for accounts					
Delegate folder costs:		£		Comments	
Zofolios	2016		834.60	90 packs purchased = £9.27/pack	
Total Merchandise	2015		390.60	80 packs purchased = £4.88/pack	
Adgifts	2014		849.46	90 packs purchased = £9.23/pack	
Competition Prizes:		£			
Hamper	2016		50.00		
Hamper	2015		49.75		
Hamper & Chocolates	2014		53.00		
7 Operating Costs		£	£	£	Comments
	2016	2015	2014		
Accommodation night before	960.00	640.00	575.00	All inclusive rate for 15 & 16 - no extras!	
Attendance Bristol PM Conf	350.00			Attended by DB/KP/JK/IR	
Subsistance	297.00	0.0	431.35	DB & JB Retirement meal Friday 14.11.16	
	<u>1607.00</u>	<u>640.00</u>	<u>1006.35</u>		
Committee Members	6	4	5	Included 2 new committee for hand over	
8 Average Sponsor Subsidy Rate for 2015		£			
Revenue from Sponsors			19700.00	This is a significant sum per delegate. Should we make	

No of Delegates 80
£246.25

delegates aware of this to help promote support for Sponsors?

9 Breakdown of Venue Costs

£
Final Belton Urban Hotel bill charge 17200.28
Operating Costs (Wed Night) -969.00
Retirement Meal (Fri Night) -297.00
£15,934.28

10 Summary of Speaker Costs

£
James Kingsland (Bal 2015) 302.30
Dr Phil Hammond 8571.72
Richard McCann 3095.09
Ian Biggs NHSE FOC
Fay Wilson GPC 600.00
Andrew Morgan LCHS FOC
John Turner SLCCG FOC
Pat Oakley 1194.00
Rob Brown 3000.00
Rachel Hinde FOC
Mark Stone 956.50
Robin Conibere 500.00
Joy Marsden 1847.52
£20,067.13

Late inv for 2015 estimated @ £600. Actual £902.30

J Kevan: 26.11.16